



## *WebAdvisor*

- Accessing Faculty Menu
- Class Rosters
- Faculty Class Schedule
- Student Profiles

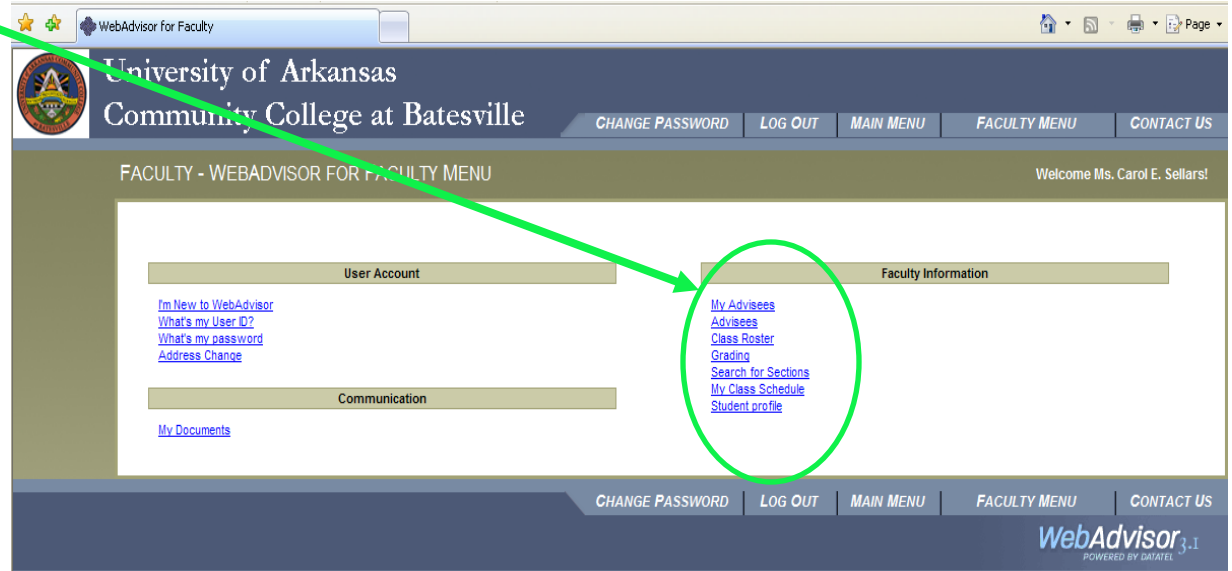
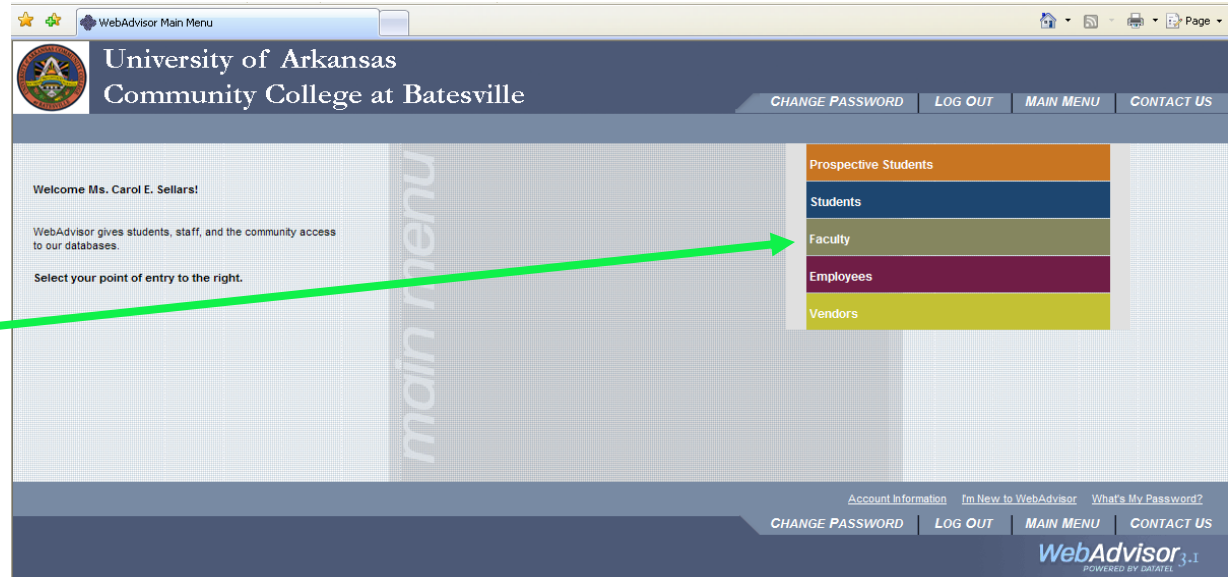
# Accessing Faculty Menu

After logging in successfully, you will be directed to the **Main Menu** screen.

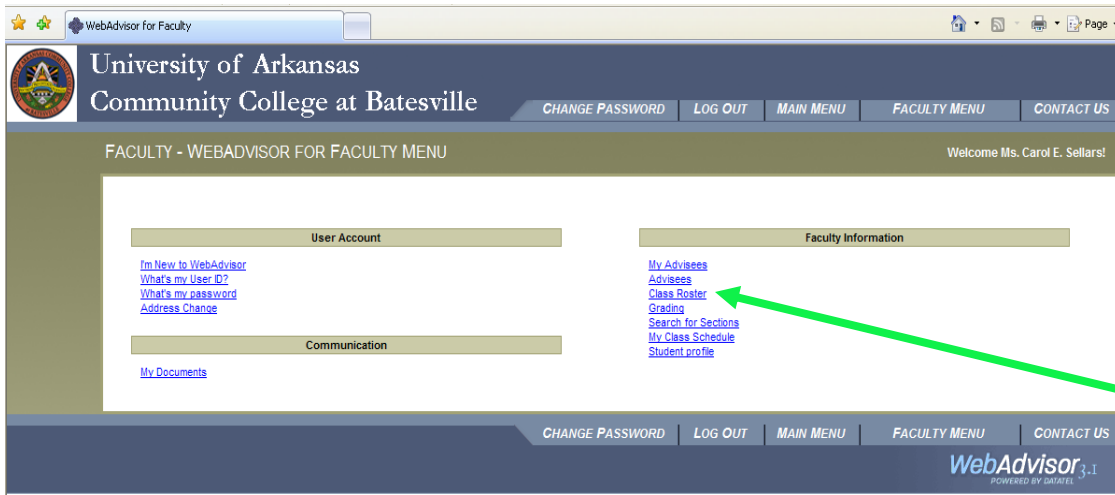
Click on the **Faculty Tab** to Access the Faculty Menu.

**Faculty Information** includes the following options:

- Advisee Information
- Class Rosters
- Grading
- Search for Sections
- Faculty Class Schedule
- Student Profile Information.



# Class Rosters



From the faculty menu, click on **Class Roster.**



Click on the drop down arrow beside **Select a Term.**

Click on the appropriate term.

Click **Submit.**



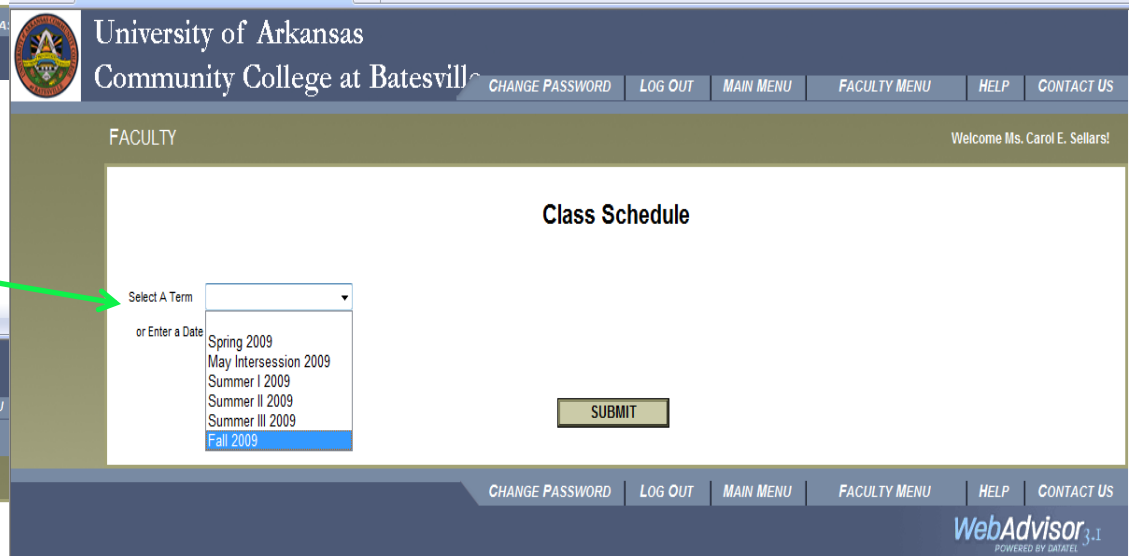
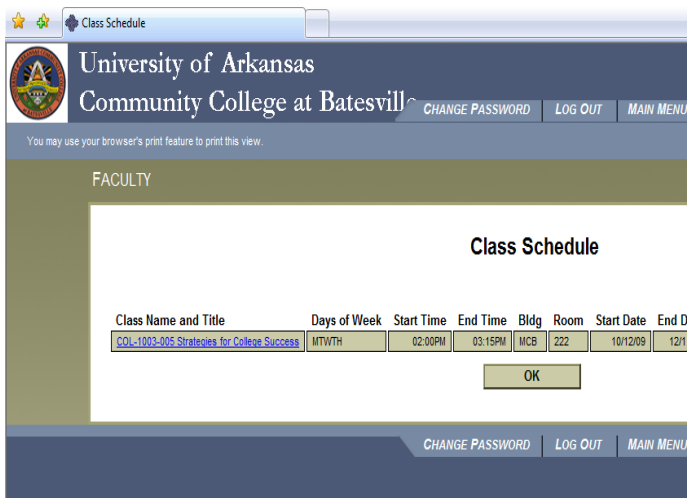
# Class Schedule

From the faculty menu, click on

**My Class Schedule.**



Choose the appropriate term.  
Click **Submit**.

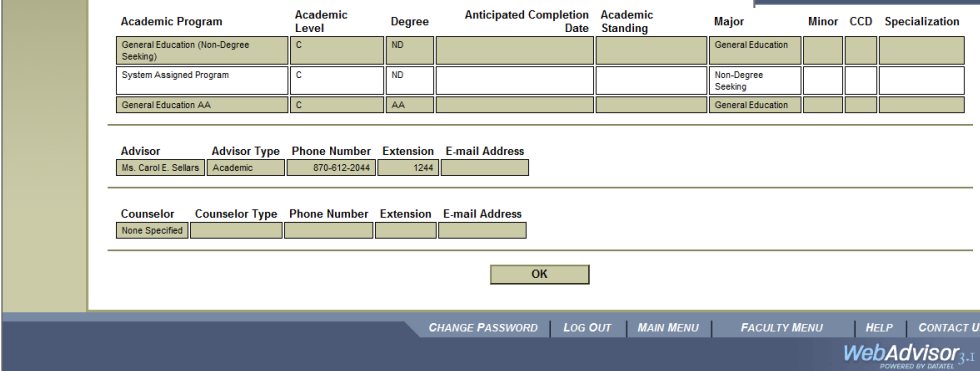
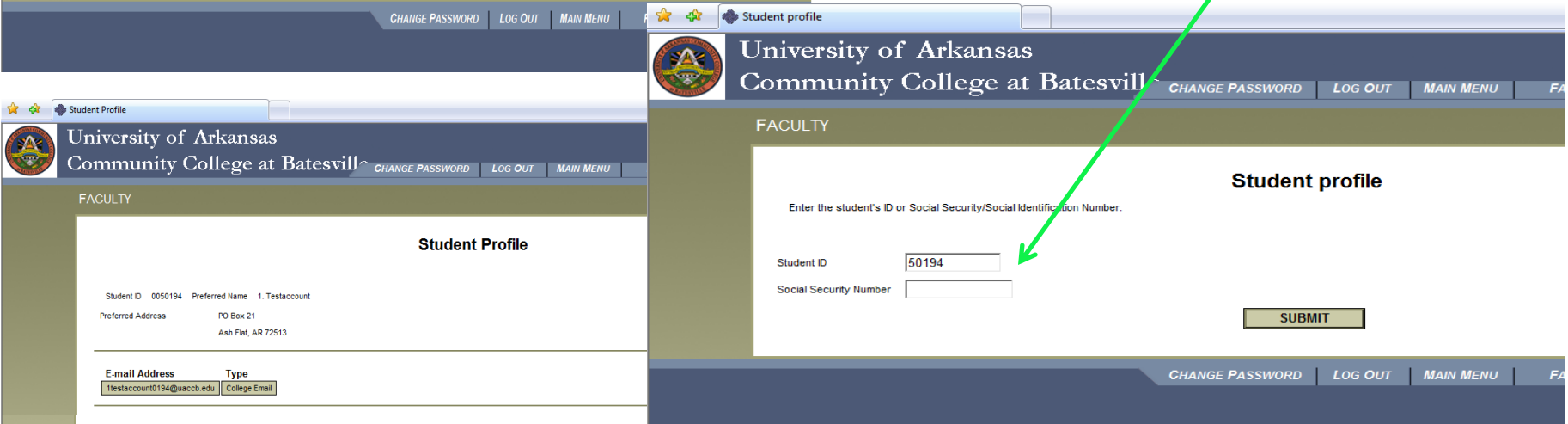


**WebAdvisor**  
displays your schedule.

# Student Profiles

From the faculty menu, click on **Student Profile**.

Enter the **student's ID number** or **SSN**. Click **Submit**.



Student Profile provides the following student information:

*mailing address, email address, phone number(s), academic program, and advisor.*